



**MINUTES
REGULAR COUNCIL MEETING
July 2, 2019 / 6:00 pm**

- **CALL TO ORDER :** 6:00 PM
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL:** Martell, Spanjers, Bissen, Pfiffner, Walsh
- **ACTION TO CHANGE AGENDA:** Add Houston County Comprehensive Plan Survey (8.2) and Gittens Lease Agreement (8.5) to New Business. Add the following payables: Acentek, Matt Vetsch, Twin Pines, and Clark Equipment. Motion to accept the changes to the Agenda: Spanjers. Second: Pfiffner. Unanimous.

1. Consent Agenda:

All items listed under the consent agenda are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

1.1 Minutes:
June 4, 2019

1.2 Bills Payable Through: June 25, 2019
1.3 Consolidated Balance Sheet June 25, 2019 (none)

2. Water/Waste Water/City Engineer Report:

2.1 Water Improvements: Vetsch provided a quote for the City Well Control updates from P&T Electric. Vetsch reviewed the quote and discussed the necessary updates and equipment needed. The Council decided to table the discussion and review it during the budget meetings to be held in August.

3. Library/City Hall/City Center Report: No Update.

4. Police Dept./City Attorney Report: Schuldt provided an update regarding the need for repairs to the squad car. An ordinance violation was reported by Schuldt in relation to a resident who is not cutting their grass on certain areas of their property. Public Works employees have mowed the grass in 2018 and the charge was added to their utility bill, however, the resident is currently delinquent on their utility payment.

5. Streets / Maintenance Report:

5.1 Seal Coating: Vetsch provided a quote from Scott Construction for seal coating several city streets. He presented the various areas that are in need of coating. Vetsch proposed he and Tom Kirchoff lay concrete in front of the Fire Station bays. He asked if they could then hire temporary help to do small projects in the city to help with the work load. Motion to complete seal coating on Fire department lot, Como Street, Swimming Pool lot, James Street, and Birch Street: Bissen. Second: Spanjers. Unanimous. Motion to have Matt Vetsch and Tom Kirchoff complete the work on the Fire Station lot: Martell, Second: Pfiffner. Unanimous
5.2 City Truck Purchase: Vetsch updated the Council on the purchase of the City truck and asked Clerk Martell to provide the lease payment information to the Council.
5.3 City Park: Vetsch would like to repair the water fountain in Veterans Park and asked for permission to remove the grill in the Park.

6. Recreation Board Report: No Update.

7. Planning Commission / Zoning Report: Permit Application from 410 Main Street was presented and recommended by the Zoning Commission to deny the application as the distance of the building would not meet the set back requirements of City Ordinance # 133.

8. New Business:

8.1 Southern Minnesota Initiative Foundation Presentation: Grace Mckintock provided information about the progress and goals of the Southern Minnesota Initiative Foundation.
8.2 Houston County Comprehensive Plan Survey: Linda Larson from the La Crescent Planning Commission asked the Council to complete the Houston County Comprehensive Plan Survey as well as a short questionnaire.
8.3 2018 Financial Statements: Clerk Martell provided a summary of the Financial Statements. She noted that the Financial Statements have been submitted to the State Auditor and approval will be needed by the Council.
8.4 City Utility Bill: Clerk Martell provided a list of utility bill balances and also noted that several of the

accounts have not been paid for several months. The Council discussed the City Ordinance and the possibility of turning off the water for those accounts that are delinquent. The Council asked for information on the balances that have been assessed on property taxes and tabled the discussion. Motion to table: Martell, Second: Pfiffner. Unanimous.

- 8.5** City Center Lease Agreement: The Gittens lease agreement expired the end of June 2019. The Council made a motion to continue the lease and make a change from 6 month term to monthly. Motion: Spanjers, Second: Martell. Unanimous.

9. Old Business:

- 9.1** MN Basic Code: No update.

9.2 Curb Stop Policy/Ordinance: Update from Skip Weiser, he is hoping to have the policy for the next meeting.

10. Council Member's Comments/Community Input:

Martell: None

Spanjers: None

Bissen: None

Pfiffner: None

Walsh: The Mayor was contacted by a member of the community who was concerned with the signage and notice to those who are parking in the cross walk on Main Street.

11. Mayor's Comments: Meet the Mayor – June 19

12. Staff Correspondence:

13. Correspondence Received:

14. Announcements: Budget meetings scheduled for August 20th and August 27th at 6 PM at the Fire Station

15. Next Council Meeting: August 6th, 2019

16. Items for next Agenda: Financial Statements, City Utility Bills, Water Improvements, MN Basic Code, Curb Stop Policy

17. Adjournment: Motion: Bissen, Second: Spanjers, Unanimous.